

## **RULES OF THE PONY CLUB OKRZESZYN HORSE RIDING CLUB**

effective as of 1st April 2018

1. The present document defines the rules applicable to staying on the premises of and conducting horse riding lessons by the Pony Club Okrzeszyn Horse Riding Club, hereinafter referred to as “the Club”. Each participant of the lessons and each person staying on the premises of the Club is obliged to read and acknowledge the present document and to follow the rules established in it. Individuals who have not filled in the form and have not read the rules will not be allowed to participate in the lessons.
2. The Club is open Tuesday to Sunday from 8.00 A.M. till 9.00 P.M. Priority of participation in the riding lessons held by the Club will be given to individuals who scheduled their lessons in advance. It is possible to schedule a lesson in person or via the phone. The order of the reservations is decisive. A change to the reservation can be made at the latest 24 hours before the date and time of the scheduled lesson. If the lesson is cancelled later than 24 hours before the date and time booked, the participant is obliged to pay for it as if it took place.
3. The Club reserves the right to cancel a lesson for reasons beyond the Club’s control, especially due to unfavorable weather conditions or illness of a horse or the instructor.
4. The participant is obliged to arrive at the Club at least 15 minutes before the start of the lesson in order to be able to prepare himself and a horse to the lesson. If the participant is late or unprepared, the lesson can be shortened by the time of the delay.
5. The price list and the list of services provided are available in the Club and on the Club’s website.
6. The lessons are led by horse riding instructors and take place only in the presence of the instructor. The instructors are authorized to communicate all the information concerning the rules of staying on the premises of the Club and using the services provided by the Club, as well as to give instructions necessary to ensure safety of participants of the lessons and third parties staying on the premises of the Club.
7. The instructor assesses the skills of a rider who uses the services of the Club for the first time. Based on this evaluation, the instructor chooses an appropriate horse and takes potential further decisions concerning the participation of the rider in the lessons.
8. It is the instructor who chooses a horse for the rider: there is no possibility of riding always the same horse.
9. In the event of the rider’s physical indisposition on the day of the lesson, the rider is obliged to inform the instructor about it in order to enable the instructor to adjust the intensity and difficulty level of the exercises accordingly. The instructor is entitled to, at her discretion, evaluate the rider’s condition; if the instructor determines that it may endanger the rider himself or other people, the instructor can decide not to allow the rider to participate in the lesson.
10. The number of riders participating in the same lesson is established for each given lesson based on the schedule, but it cannot exceed five riders per one instructor per lesson.
11. Children older than six years old, teenagers and adults are allowed to participate in the lessons provided that there are no medical contraindications. In case of doubts the Club will require the rider to consult a doctor and to present a relevant medical certificate. For safety reasons, children under the age of six can participate in the lessons only on conditions individually discussed with the Club and the instructor.
12. The club recommends obtaining a medical certificate confirming that there are no contraindications to the rider’s participation in horse riding lessons.
13. The Club reserves the right to refuse to allow the rider to participate in the lessons if the instructor determines that the rider’s weight/height can endanger the health of a horse.
14. The Pony Club Okrzeszyn Horse Riding Club provides the participants of the lessons with the following:
  - a) a horse appropriately prepared to the lesson and matched to the height and weight of a rider; it is recommended for the participants to learn how to prepare a horse to the lessons on their own;

- b) basic horse riding equipment (a saddle, a bridle, horse boots);
  - c) a place prepared for horse riding lessons along with necessary equipment;
  - d) instructor's assistance.
15. During the horse riding lessons (riding a horse, staying in a box, leading the horse) the participants are obliged to wear appropriate protective gear compliant with the safety requirements, especially:
- a) a helmet,
  - b) a vest,
  - c) horse riding boots covering the ankles,
  - d) trousers that do not restrict movement (breeches etc.),
  - e) horse riding gloves.
16. The Club provides vests and helmets for the riders; however, it is recommended to have one's own equipment, especially a helmet. A person who does not wear protective gear will not be allowed to participate in the lesson.
17. Entering the stables, the boxes with horses, the pastures and the paddocks is allowed only under the supervision of the instructor or a staff member of the Club. In individual cases the instructor or a staff member may allow the rider to enter the stables, the boxes with horses, the pastures and the paddocks alone.
18. For safety reasons, it is not allowed to approach the horses from behind (from the rump's side).
19. Leading the horses out is allowed only under the supervision of the instructor or upon his consent.
20. During a riding lesson the participant is obliged to carefully follow the instructor's orders and behave in a way that does not endanger the rider himself, other participants and the horses.
21. When staying in the stables, near the horses and when riding a horse, it is essential to stay calm, vigilant and quiet. It is necessary to remember that horses are SHY animals that are easily startled. It is forbidden to run and shout in the stables.
22. It is forbidden to feed the horses and other animals staying on the premises of the Club without a consent of the instructor or a staff member.
23. It is forbidden to leave a horse unattended.
24. The participant is responsible for all damage resulting from not following the rules defined in the present document and ignoring the instructor's orders. Damage includes in particular: injuries of the rider, injuries of a horse and damage of the equipment.
25. It is forbidden to overstrain a horse, especially to force it to perform exercises that it is not prepared to.
26. In the event of a fall of any of the participants, the rest of the riders are STRICTLY obliged to stop their horses and follow the instructor's orders.
27. During trail rides it is forbidden to overtake the instructor, unless the instructor orders the riders to overtake.
28. After finishing the lesson, the rider is obliged to take proper care of the horse he has ridden. In order to do this, he must listen to the orders of the instructor or a staff member. It can mean in particular passing the horse to another rider or leading the horse back to the stable and proceeding with unsaddling: taking off the saddle, the bridle, horse boots, washing the bit, carrying the equipment back to its place (the tack room) and potentially cooling the horse's legs.
29. The Club provides a special room to the participants and their guardians – the club room. The minors can stay in the club room only under their legal guardian's supervision. Leaving a minor without supervision does not constitute entrusting the Club, the instructor or other staff member of the Club with supervising the minor.
30. It is strictly forbidden to drive and park the cars on the Club's premises outside of the designated parking lot. On the Club's premises, a rider on a horse/a person leading a horse always has the right of way.
31. On the whole territory of the Club, smoking, using other fire sources, drinking alcohol and using other drugs or substances that may endanger the safety of people and animals staying in the Club is strictly forbidden.

32. Dogs and other animals staying on the Club's premises should always be kept on leash or be otherwise secured (e.g. in a crate) in order to prevent them from moving across the territory of the Club without supervision. The owner is responsible for all damage caused by an animal.
33. Parents, guardians and third parties can watch the lessons and wait for them to finish in places designated by the Club, in particular outside of the fence of the arena or the riding hall. Parents, guardians and third parties are obliged to follow the orders of the staff.
34. In the event of fire, the fire safety instructions must be followed.
35. The Club shall not be responsible for items left unattended and for any items of value brought to the Club's premises.
36. The participant declares that he is insured against accidents.
37. The Club shall not be held responsible for accidents, health impairments and injuries resulting from failure to comply with the present rules or the orders of the instructor or staff members.
38. The participant (in case of a minor: his parent or legal guardian) is obliged to compensate for all damage caused by the participant, particularly resulting in: injuries of other rider and damage or loss of the equestrian equipment or the protective gear belonging to the Club.
39. The Club shall not be held responsible for damage caused by third parties.
40. The Club informs, and the participant acknowledges, that horses are shy and unpredictable animals, which may lead to traumas, injuries and health impairments.
41. On the Club's premises, electric fences are installed and marked accordingly. Touching these fences is strictly forbidden. Parents and legal guardians are obliged to ensure that children do not stay near the electric fences.

I hereby declare that I have read and acknowledged the present rules.

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Date and legible signature of the participant/legal guardian of the participant